

1 **Memorandum of Understanding**
 2 **Between**
 3 **Coast Community College District and**
 4 **Coast Federation of Classified Employees, Local 4794**

5
 6 **November 17, 2020**

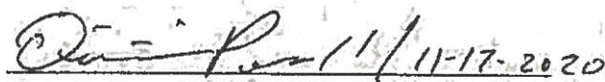
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 8 **Classified Remote Work Expense Stipend**
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10 The Coast Community College District ("District") and the Coast Federation of Classified
 11 Employees ("CFCE"), herein referred to as the "Parties," acknowledge that as classified
 12 employees transitioned to Remote Work Plans ("RWPs") in March 2020 that it was necessary for
 13 employees to establish an effective off-site workspace and to secure appropriate technologies and
 14 equipment in order to perform essential job functions. The Parties further acknowledge that
 15 some classified employees may have also incurred additional pandemic-related expenses.
 16 Toward this end, the Parties hereby agree to pay each active full-time classified employee a one-
 17 time Expense Stipend of \$250 to cover pandemic-related expenses. The Parties also hereby
 18 agree to pay each active part-time classified employee a one-time Expense Stipend of \$150 for
 19 this purpose.

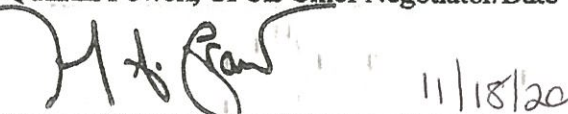
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 21 In addition, classified employees are encouraged to communicate their technology needs with
 22 their supervisor to discuss options for support. The District may provide technological
 23 equipment to support Remote Work assignments, if available, where substantive need exists, and
 24 where the disbursement of such equipment can be done safely. All requests for technological
 25 equipment shall be made directly to the classified employee's supervisor and will be reviewed by
 26 College administration, within an established process, to assess the necessity for and availability
 27 of available resources. Furniture and large technological equipment, including printers and
 28 scanners, will not be permitted to leave District facilities.


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 30 Full-time and part-time classified employees will receive the one-time Expense Stipend, as
 31 described herein, no later than January 10, 2021.

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 33 This MOU is non-precedential and shall not be deemed to establish a practice or policy by either
 34 of the Parties. Additionally, the Parties hereby agree that this MOU shall settle any and all
 35 negotiations for pandemic-related expenses for classified employees through June 30, 2021, and
 36 that no additional expenses related to the pandemic will be reimbursed for this period.

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 40 Quintin Powell, CFCE Chief Negotiator/Date

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 44 Dr. Marco Baeza, CCCD Chief Negotiator/Date

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 48 David A. Grant, Board President/Date

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 52 Dr. John Weispfenning, Chancellor/Date